

Authority and Mandate for payments Instruction: Electronic and Written Mandates

Given by (name of Accountholder): _____
 Address: _____
 Bank: _____
 Branch and Code: _____
 Account Number: _____
 Type of Account: Current (cheque) / Savings / Transmission
 Amount: _____
 Date: 1st of each month
 Contact Number: _____

Abbreviated Name as Registered with the Bank:

This signed Authority and Mandate refers to our contract dated _____ (“the Agreement”).
 I / We hereby authorize you to issue and deliver payment instructions to your Banker for collection against my / our abovementioned account at my / our above-mentioned Bank (or any other bank or branch to which I / we may transfer my / our account) on condition that the sum of such payment instructions will never exceed my / our obligations as agreed to in the Agreement and commencing on __ and continuing until this Authority and Mandate is terminated by me / us by giving you notice in writing of not less than 20 ordinary working days, and sent by prepaid registered post or delivered to your address as indicated above.

The individual payment instructions so authorized to be issued must be issued and delivered as follows: monthly.

In the event that the payment day falls on a Sunday, or recognized South African public holiday, the payment day will automatically be the preceding ordinary business day.

I / We understand that the withdrawals hereby authorized will be processed through a computerized system provided by the South African Banks and I also understand that details of each withdrawal will be printed on my bank statement. Each transaction will contain a number, which must be included in the said payment instruction and if provided to you should enable you to identify the Agreement. A payment reference is added to this form before the issuing of any payment instruction.

Mandate

I / We acknowledge that all payment instructions issued by you shall be treated by my / our above-mentioned Bank as if the instructions have been issued by me/us personally.

I / We hereby agree that I/We will pay the service fees which are currently R 4.90, which will be included in my amount to be debited each month. I / We also agree that should my debit order be returned for any reason whatsoever I / We will pay an administration charge at R 57.00.

Cancellation

I / We agree that although this Authority and Mandate may be cancelled by me / us, such cancellation will not cancel the Agreement. I / We shall not be entitled to any refund of amounts which you have withdrawn while this Authority was in force, if such amounts were legally owing to you.

Assignment

I / We acknowledge that this Authority may be ceded or assigned to a third party if the Agreement is also ceded or assigned to that third party, but in the absence of such assignment of the Agreement, this Authority and Mandate cannot be assigned to any third party.

Signed at _____ on this _____ day of _____

 (Signature as used for operating on the account)